

# City Council

## Regular Meeting

Monday, October 26, 2026 at 6:00 PM CDT

Council Chambers, Elm Prairie City Hall, 100 Main Street

## Meeting packet

The agenda below lists every item. Public PDF attachments follow in agenda order; the page where each begins is shown on the right. Other files are listed and can be opened on the meeting page.

## Call to Order

### 1. Open Forum

File 2026-0215 | Information | Administration

## Consent Agenda

### 1. Approval of Minutes

File 2026-0216 | Consent | Administration

### 2. Approval of Claims

File 2026-0203 | Consent | Finance

Claims List.pdf

page 3

### 3. Water Tower Rehabilitation: Pay Request No. 4

File 2026-0208 | Consent | Public Works

Pay Request No. 4 - Water Tower.pdf

page 4

### 4. Temporary On-Sale Liquor License: Elm Prairie Fire Relief Association

File 2026-0205 | Consent | Administration

## Public Hearings

### 1. Preliminary Plat: Prairie View Second Addition

File 2026-0202 | Public Hearing | Community Development

Prairie View Second Addition - Preliminary Plat Narrative.pdf

page 5

Planning Commission Conditions of Approval.pdf

page 6

## Regular Agenda

### 1. Keeping of Backyard Chickens

File 2026-0207 | Ordinance | Community Development | First reading | Ordinance 2026-07

Draft Ordinance 2026-07 - Backyard Chickens.pdf

page 7

### 2. Resolution Accepting a Donation from the Elm Prairie Lions Club

File 2026-0210 | Resolution | Parks and Recreation | Resolution 2026-44

Lions Club Donation Letter.pdf

page 8

## Reports

### 1. 2025 Annual Audit Presentation

File 2026-0213 | Information | Finance

## Closed Session

# **1. Labor Negotiations Strategy: Public Works Bargaining Unit**

File 2026-0206 | Closed Session | Administration

Material not public under Minn. Stat. § 13D.03 (labor negotiations).

Demonstration tenant. Contains sample data only. It is not an official record.

## Claims for Approval

City of Elm Prairie, Minnesota

Fictional demonstration city. Not a real record.

| Vendor                                 | Fund    | Amount       |
|----------------------------------------|---------|--------------|
| Payroll, period ending 10/24           | Various | \$128,914.22 |
| Elm Prairie Municipal Utilities        | General | \$6,412.80   |
| Water tower rehabilitation, Pay Req 4  | Water   | \$96,250.00  |
| County Sheriff, police contract (Q4)   | General | \$88,450.00  |
| Engineering services, October          | Various | \$21,870.50  |
| Road salt, 400 tons                    | Streets | \$31,200.00  |
| Library materials                      | Library | \$4,118.37   |
| Fire hall furnace repair               | Fire    | \$3,980.00   |
| Legal services, October                | General | \$7,215.00   |
| Insurance premium (LMCIT), installment | General | \$19,662.00  |
| Miscellaneous operating (54 checks)    | Various | \$4,245.66   |
| Total claims                           |         | \$412,318.55 |

## Pay Request No. 4

City of Elm Prairie, Minnesota

Fictional demonstration city. Not a real record.

### Water Tower Rehabilitation

|                          |                |
|--------------------------|----------------|
| Original contract amount | \$612,000.00   |
| Work completed to date   | \$401,840.00   |
| Less 5% retainage        | (\$20,092.00)  |
| Less previous payments   | (\$285,498.00) |

|                         |             |
|-------------------------|-------------|
| Amount due this request | \$96,250.00 |
|-------------------------|-------------|

Interior coating complete. Exterior 60% complete.  
Recommended for payment by the City Engineer.

## Prairie View Second Addition

City of Elm Prairie, Minnesota

Fictional demonstration city. Not a real record.

### Preliminary Plat Narrative

Location: 14.2 acres east of County Road 7, north of Meadow Lane.

Zoning: R-1 Single Family Residential (no change requested).

Lots: 38 single-family lots, minimum 9,500 square feet.

Outlot A: stormwater pond, to be deeded to the City.

Streets: extension of Meadow Lane and a new street, Bluestem Court.

Park dedication: cash in lieu, \$1,450 per lot (\$55,100).

Utilities: 8-inch water main looped to County Road 7; sanitary sewer by gravity to the Meadow Lane lift station, which has capacity.

Phasing: Phase 1, 20 lots in 2027. Phase 2, 18 lots after a second street access to County Road 7 is built.

## Conditions of Approval (9)

City of Elm Prairie, Minnesota

Fictional demonstration city. Not a real record.

1. Enter into a development agreement before final plat.
2. Pay park dedication of \$55,100 at final plat.
3. Stormwater plan approved by the City Engineer.
4. Erosion control in place before grading.
5. Street lights to City standard at each intersection.
6. Construction traffic shall use County Road 7, not Meadow Lane.
7. Second access built before the 20th building permit.
8. Sidewalk on one side of every street.
9. Boulevard trees, one per lot, from the City tree list.

# Ordinance 2026-07

City of Elm Prairie, Minnesota

Fictional demonstration city. Not a real record.

An ordinance amending Chapter 10 of the City Code  
to allow the keeping of chickens on residential lots.

Section 10.40. Keeping of chickens.

Subd. 1. Up to four hens may be kept on a single-family lot  
with an annual permit. Roosters are not allowed.

Subd. 2. Hens shall be kept in a coop and run at all times.

Subd. 3. A coop shall be at least 10 feet from any property line  
and at least 25 feet from any neighboring dwelling.

Subd. 4. No slaughtering on the premises.

Subd. 5. The permit fee is set in the fee schedule.

First reading: \_\_\_\_\_ Second reading: \_\_\_\_\_

Published: \_\_\_\_\_

## Letter from the Elm Prairie Lions Club

City of Elm Prairie, Minnesota  
Fictional demonstration city. Not a real record.

To the Mayor and City Council,

On behalf of the members of the Elm Prairie Lions Club, we are pleased to offer \$40,000 toward a splash pad in Central Park. The money comes from three years of the pancake breakfast and the fall raffle. We ask only that the splash pad be open to every family in town at no charge.

With thanks for your service to the community,  
The Elm Prairie Lions Club